

12.150 PLAN FOR CONTROL OF DISORDERS AT HAMILTON
COUNTY ADULT CORRECTIONAL FACILITIES

Reference:

Procedure 12.155 - Juvenile Youth Center Disorders

Procedure 12.170 - Civil Disturbance Operation
Procedure

Ohio Revised Code 5120 - Ohio Jail Standards
Standards Manual - 1.3.5, 2.1.2, 46.1.3

Policy:

The primary responsibility for control of disorders at the Hamilton County Justice Center Detention Facility and its related off-site facilities rests with the Hamilton County Sheriff. The Hamilton County Sheriff's Office (HCSO) is the authority for any actions taking place within the facility including the carrying of firearms or any weapon within the facility.

The Cincinnati Police Division recognizes that circumstances may arise when the resources of the Division may be required to assist in handling situations beyond the normal capabilities of HCSO personnel.

Purpose:

Establish a procedure to be followed in a disorder at any of the following Hamilton County Correctional Facilities in which the assistance of the Cincinnati Police Division is requested:

- Queensgate Correctional Facility, 516 Linn
- Hamilton County Justice Center, 1000 Sycamore Street
- Hamilton County Jail, 1000 Main Street
- Work Release Center, 217 Charles Street
- Talbert House, 1617 Reading Road
- River City Correctional Center, 3220 Colerain Avenue

For Disorders at Hamilton County Juvenile Court Youth Center, 2020 Auburn Avenue, see Procedure 12.155.

Provide sufficient police personnel and equipment necessary for proper perimeter security and traffic control.

Procedure:

A. Duties of Sworn Personnel:

1. At the first indication of a major disorder at any of the facilities outlined in the Purpose section of this procedure, the ranking supervisor of the facility will notify the Police Communications Section (PCS) and provide pertinent details.
 - a. All requests for Police Division assistance will be directed through PCS.
2. PCS will:
 - a. Determine the location of the facility supervisor.
 - b. Notify and dispatch the district shift officer in charge (OIC) to the scene.
 - c. Direct four beat cars, two-officer units if possible, from the affected district to the four corners of the perimeter of the facility to prevent the escape of prisoners.
 - d. In the event of an active disturbance, notify the district commander to respond to the scene. (An active disturbance is defined as a situation where the disorderly prisoners have initiated an offensive act against the facility, detention personnel, or other prisoners.)
 - e. Notify the Night Chief if the disturbance occurs during his tour of duty.
 - 1) The Night Chief will respond to the scene and assume command of Division personnel until the arrival of the district commander or a bureau commander.

3. The district shift OIC will:
 - a. Meet with the ranking supervisor of the facility.
 - b. Coordinate all Police Division activities outside the facility and keep PCS informed of the situation.
 - c. Call up a SWAT team, if one may be needed.
4. The district commander or in his absence, the Night Chief, will:
 - a. Assume command of all Police Division personnel at the scene.
 - b. Confer with the facility supervisor in charge.
 - 1) If the facility supervisor in charge requests Police Division personnel to assist inside the facility, the district commander will personally observe the situation to determine if the need is valid.
 - 2) Police Division personnel will not be used inside a facility until all available facility personnel are committed and are unable to resolve the disturbance.
 - c. Determine if the situation requires initiation of the CDOP procedures, alert, phases, etc.
 - d. Determine, after conferring with the supervisor of the facility, if assistance is needed inside the facility and have PCS notify the Patrol Bureau Commander or the Duty Officer to respond to the scene.
 - 1) Police Division personnel will not enter the facility until after the arrival of the Patrol Bureau Commander, Duty Officer, or Night Chief unless a serious or life threatening injury could occur if there is a delay in response, and then only at the direction of the HCSO supervisor in charge.

- 2) Police Division personnel, after they have been authorized to enter the facility, will remain under the direct control of a Police Division supervisor.
- 3) The HCSO will retain final authority over the use of Police Division personnel inside the facility. Division personnel will be withdrawn, without question, if the HCSO supervisor in charge requests it.
- e. Establish a command post notifying PCS of the telephone number.
 - 1) Hold the phone line to the command post open to preclude interference from other callers who may call the published number being used for the command post.
- f. Request district CDOP equipment if necessary.
 - 1) Establish a staging area for personnel and equipment.
- g. Establish sufficient traffic posts to direct the movement of all emergency equipment and redirect the flow of traffic, if necessary.
- h. Provide for transport of injured persons to hospitals.
 - 1) Notify PCS to have a Fire Division Paramedic Unit and transport vehicle respond to the staging area. Identify and advise of a proper safe area for the Paramedic Unit to respond and to whom they should report.
 - 2) District Four will provide security for prisoners at University Hospital until relieved.
- i. Request the reservation and use of a proper tactical radio channel.

- j. Request additional manpower, if the situation warrants it.
- 5. All supervisors and command officers involved in the disturbance will maintain a log of events.
 - a. An After Action Report will be prepared in quadruplicate and submitted through channels by the district commander.
 - 1) Original copy to the Police Chief
 - 2) Duplicate to the Patrol Bureau Commander
 - 3) Triplicate for the Safety Director's Office
 - 4) Quadruplicate for district files

Procedure 12.150 Index

This procedure appears in the main Procedure Manual Index in the following manner:

Page 18

County Correctional Facilities, Plan for Control
of Disorder 12.150

After Action Report pg. 5
Entering Detention Facility pg. 3
Injured Parties, Transportation & Security pg. 4
Policy & Purpose pg. 1
Sworn Personnel, Duties of pg. 2

Page 24

DISORDERS: PLAN FOR CONTROL:

At County Facilities (Adult) 12.150

After Action Report pg. 5
Entering Detention Facility pg. 3
Injured Parties, Transportation & Security pg. 4
Policy & Purpose pg. 1
Sworn Personnel, Duties of pg. 2

Page 42

Jail - Plan For Control of Disorders at Hamilton County
Adult Correctional Facilities 12.150

After Action Report pg. 5
Entering Detention Facility pg. 3
Injured Parties, Transportation of & Security pg. 4
Policy & Purpose pg. 1
Sworn Personnel, Duties of pg. 2